

**MANAGEMENT
REAL ESTATE CERTIFICATE
2002-2003**

General Information:

1. Degree Policies and Procedures are on page 33 of the Catalog or visit www.CCAurora.edu/.
2. If you plan on transferring to another institution, contact an advisor before registering.
3. See the back page for more information.

To satisfy the requirements for this certificate, receive the REC-33, and be eligible to sit for the Colorado Real Estate Associate Broker Examination, you must successfully complete:

Certificate Requirements – 12 credits

| | | |
|--|-----------------------------------|-------|
| | RES 111 Real Estate Principles I | 6 cr. |
| | RES 112 Real Estate Principles II | 6 cr. |

_____ **Total Required - 12 credits**

COLLEGE PREP COURSES

Each course is 3 credits except where indicated.

| ACT Score | SAT Score | Accu-Placer | English: |
|-----------|-----------|-------------|------------------------------------|
| 15 | | 0-39 | ENG 030 Basic Writing Skills, 2 cr |
| 16 | | 40-59 | ENG 060 Writing Fundamentals |
| 17 | | 60-85 | ENG 090 Basic Composition |
| 18 | 450 | 86+ | ENG 121 English Composition I |
| | | | Reading: |
| 16 | | 0-59 | REA 060 Foundations of Reading |
| 17 | | 60-82 | REA 090 College Prep Reading |
| | | | Math: |
| 15 | | 0-44 ar | MAT 030 Fund. Of Math, 2 cr. |
| 16 | | 45-60 ar | MAT 060 Pre-Algebra |
| 17 | | 40-54 ea | MAT 090 Intro. Algebra, 4 cr. |
| 18 | | 55+ ea | MAT 109 Survey of Algebra, 4 cr. |
| 19 | 440 | 72+ ea | MAT 121 College Algebra, 4 cr. |

ENGLISH AS A SECOND LANGUAGE

| Accu-Placer | | |
|-------------|-----------------------------------|---------|
| | ESL 021 Basic Grammar/Writing | 1-5 cr. |
| | ESL 022 Intermediate Grammar | 3-5 cr. |
| | ESL 023 Advanced Grammar | 3 cr. |
| | ESL 031 Basic Conversation | 1-5 cr. |
| | ESL 032 Intermediate Conversation | 3-5 cr. |
| | ESL 041 Basic Reading | 1-5 cr. |
| | ESL 042 Intermediate Reading | 2-4 cr. |

STUDY SKILLS CLASSES

| | | |
|--|-------------------------------------|---------|
| | COM 121 College Survival Skills | 3 cr. |
| | PSY 109 Career Development | 1-3 cr. |
| | STS 060 Learning Success Strategies | 1-3cr. |

SCHEDULING SUGGESTIONS

1. Register for your assessment or ACT placement recommended classes the first semester.
2. Take English classes early in your program. They'll help you with all of your other classes!
3. See your advisor about balancing your workload with credit load.
4. If you want to graduate in two years, take a minimum of fifteen college-level credits per semester.
5. Transfer and financial aid students should consult an advisor before registering.

IMPORTANT PHONE NUMBERS:

| | |
|---------------------------|--------------|
| Admissions & Registration | 303 360-4713 |
| Financial Aid | 303 360-4709 |
| Advising | 303 360-4797 |
| Learning Resource Center | 303 360-4736 |
| Business Office | 303 360-4763 |
| Bookstore | 303 360-4774 |
| Lowry Campus One-Stop | 303 340-7093 |

ONLINE AND HYBRID CLASSES

Many of the classes in this degree can be taken “**online**” or “**hybrid**” (a combination of alternative and in-classroom instruction). Symbols in the semester schedule indicate which classes are offered in either format.

Online/Hybrid Course Information:

<http://www.CCAurora.edu>

Our Website Has The Following Information:

- College Catalog and Semester Schedule
- Online Registration and Online Courses
- Financial Aid, Advising, and much more.



Instructional VP and Deans:

Norine Domenico, Vice President of Instruction
 Bob Fulcomer, Dean of Business, Math, & Computers
 Lewis Schlossinger, Dept. Chair, Mgmt & Mktg
 Libby Broughton, Transfer Advisor

STUDENT CHECKLIST

___ **Application** – Apply in person or online at www.CCAurora.edu. Call for more info: 303-360-4700.

___ **Financial Aid** – To apply for grants, loans, scholarships, fill out a FAFSA form available in the Financial Aid Office or online at www.fafsa.ed.gov. Call for more info: 303-360-4709.

___ **Assessment** – All new students are required to take the basic skills assessment for placement into the appropriate English, reading and math courses. Assessment may be waived for certain students with ACT / SAT scores, completed degrees, are non-degree seeking or meet enrichment status, and for some transfer students. Call for more info: 303-360-4736.

___ **Residence Hall** – Request more information on dorm room and board at Lowry by calling 303-340-7001.

___ **Advising** – Contact an academic advisor to discuss goals and degree program requirements. Call for more info: CTC: 303-360-4797 or LC903: 303-340-7093.

___ **PIN** – Select a PIN number to access your student records at the Advising Center or Admissions and Records. Call for more info: CTC: 303-360-4797 or LC903: 303-340-7093.

___ **Registration** – Once you have selected your classes, and have your PIN number, register online at www.CCAurora.edu, by phone at 303-825-2747 or on-site at CTC or LC903. For more info: call CTC: 303-360-4700 or LC903: 303-340-7090.

___ **Payment** - Tuition must be paid by the due date. You may sign a promissory note with the business office. For more info: call 303 360-4763.

___ **Attend class!** If you want to change your schedule, complete a Drop-Add form. Note: If you are receiving Financial Aid notify them of any drops to your schedule. It may affect your award! For more info: call 303-360-4713.

09/09/02