

PARAEDUCATOR CERTIFICATE, 2004-2005 ENGLISH LANGUAGE LEARNER EMPHASIS

GENERAL INFORMATION

1. Degree Policies and Procedures are in the Catalog online at www.CCAurora.edu.
2. If you plan on transferring to another institution, contact an advisor before registering. Reniece Jones is the advisor for the Paraprofessional program and can be reached at Reniece.Jones@CCAurora.edu or 303-361-7395.
3. You must apply for graduation by the beginning of your last semester.

THE ROLE OF A PARAEDUCATOR

The Paraeducator assists classroom teachers preK-12 and is responsible for one or more of the following services:

- One-on-one tutoring
- Assists with classroom management
- Provides instructional assistance in a computer laboratory
- Conducts parental involvement activities
- Provides support in a library or media center
- Acts as a translator
- Provides instruction support services under the direct supervision of a teacher

CERTIFICATE INFORMATION

The courses in this certificate may be applied towards the 2-year educational requirement as stated in the No Child Left Behind (NCLB) Act of 2002. The Colorado Department of Education (www.cde.state.co.us/cdepara/) and the NCLB requires that Title I paraeducators:

- Have completed 2 years of study at an institute of higher education
- OR
- Have obtained an associate's (or higher) degree
- OR
- Have demonstrated knowledge of reading, writing and mathematics, as well as the ability to assist in reading, writing and mathematics through a formal academic assessment.

(Note: Paraprofessionals hired prior to January 8, 2001 have until January 8, 2006 to satisfy these requirements.)

CERTIFICATE REQUIREMENTS – 22 credits

EDU 110 Overview of Special Populations for Paraeducators	3 cr.
EDU 114 Student Behavior Management for Paraeducators	3 cr.
EDU 141 Basic Instructional Techniques for Paraeducators	3 cr.
EDU 232 Literacy in the Multicultural/Multilingual Classroom OR EDU 233 English Language Learning OR ECE 228 Language and Literacy	3 cr.
ASL 121 and ASL 122 American Sign Language I/II OR SPA 111 and SPA 112 Spanish I/II OR Other Foreign Language 111 and 112 (or above)	10 cr.

Total Certificate Requirements – 22 Credits

You must apply for graduation at www.ccaurora.edu or at Admissions by the beginning of your final semester.

ASSESSMENT REQUIREMENTS

Basic Skills courses may be required based on assessment scores. It is the student's responsibility to take these course requirements within the first 30 credits at CCA. Basic Skills courses are also available at other area community colleges. Each course is 3 credits except where indicated.

ACT Score	SAT Score	Accu-Placer	English:
15		25-49	ENG 030 Basic Writing Skills
16		50-69	ENG 060 Writing Fundamentals
17		70-94	ENG 090 Basic Composition
18	440 V	95+	ENG 121 English Composition I
15		40-61	REA 060 Foundations of Reading
16		62-79	REA 090 College Prep Reading
17	430 V	80+	No Basic Skills placement
15		24-56 ar	Math: MAT 030 Fund. Of Math, 2 cr.
16		57+ ar	MAT 060 Pre-Algebra
17		45-60 ea	MAT 090 Intro. Algebra, 4 cr.
18	460 M	61-84 ea	MAT 106 Survey of Algebra, 4 cr.
19		85+ ea	MAT 121 College Algebra, 4 cr.

ENGLISH AS A SECOND LANGUAGE

Recm. LOEP	ESL Course	Credits
25-56 lu	ESL 009 Low Beginning ESL	3 cr.
57-76 lu	ESL 021 Basic Grammar/Writing	1-5 cr.
77-95 lu	ESL 022 Intermediate Grammar	3-5 cr.
25-59 sm	ESL 023 Advanced Grammar	3 cr.
60-94 sm	ESL 031 Basic Conversation	1-5 cr.
25-49 rs	ESL 032 Intermediate Conversation	3-5 cr.
50-74 rs	ESL 041 Basic Reading	1-5 cr.
	ESL 042 Intermediate Reading	2-4 cr.

STUDY SKILLS CLASSES

COM 121 College Survival Skills	3 cr.
PSY 109 Career Development	1-3 cr.
STS 060 Learning Success Strategies	1-3cr.

SCHEDULING SUGGESTIONS

1. Register for your assessment or ACT placement recommended classes the first semester.
2. See your advisor about balancing your workload with credit load.
3. Transfer and financial aid students should consult an advisor before registering.

IMPORTANT PHONE NUMBERS:

Accessibility Services Office (Disabilities)	303-361-7395
Admissions & Registration	303 360-4713
Advising	303 360-4797
Bookstore	303 360-4774
Business Office	303 360-4763
Early Childhood/Elem. Education Dept.	303-340-7078
Early Childhood Education Resource Cntr	303-340-7053
Financial Aid	303 360-4709
Learning Resource Center	303 360-4736
Lowry Administration Office	303-340-7070
Lowry Campus One-Stop	303 340-7093
Paraeducator Department	303-361-7395
Secondary Education Department	303-360-4784

ONLINE AND HYBRID CLASSES

Many of the classes in this degree can be taken as **online** or **hybrid** courses (an online with optional in-classroom components). Symbols in the semester schedule indicate which classes are offered in these formats.

Online/Hybrid Course Information:

<http://www.CCAurora.edu/infosheets>

Our Website Has The Following Information:

- College Catalog and Semester Schedule
- Online Registration and Online Courses
- Financial Aid, Advising, and much more
- The Centre for Teaching Excellence (www.CCAurora.edu/education)
 - Education Resource Center
 - Early Childhood Elementary Education Department
 - Secondary Education Department
 - Paraeducator Department

Academic Standards of Progress

CCA defines satisfactory academic progress as maintaining a 2.0 cumulative grade point average (GPA) or higher. In order to remain in good standing at CCA, students must maintain at least a 2.0 cumulative GPA. Students who have less than a 2.0 cumulative GPA will be placed on probation or suspension status. For more information, consult the catalog at www.ccaurora.edu or talk to an advisor.

Instructional VP and Deans:

Greg Goode, Vice President of Instruction & Std Svc
Les Moroye, Dean, Public Service, Science & WFD
Reniece Jones, Coordinator, Paraeducator Program
Libby Broughton, Transfer Advisor

6/1/04

STUDENT CHECKLIST

___ **Application** – Apply in person or online at www.CCAurora.edu. Call for more info: 303-360-4700.

___ **Financial Aid** – To apply for grants, loans, scholarships, fill out a FAFSA form available in the Financial Aid Office or online at www.fafsa.ed.gov. Call for more info: 303-360-4709.

___ **Assessment** – All new students are required to take the basic skills assessment for placement into the appropriate English, reading and math courses. Assessment may be waived for certain students with ACT / SAT scores, completed degrees, are non-degree seeking or meet enrichment status, and for some transfer students. Call for more info: 303-360-4736.

___ **Residence Hall** – Request more information on dorm room and board at Lowry by calling 303-340-7001.

___ **Advising** – Contact an academic advisor to discuss goals and degree program requirements. Call for more info: CTC: 303-360-4797 or LC903: 303-340-7093.

___ **PIN** – Select a personal identification number to access your student records at the Advising Center or Admissions and Records. Call for more info: CTC: 303-360-4797 or LC903: 303-340-7093.

___ **Registration** – Once you have selected your classes and have your PIN, register online at www.CCAurora.edu, by phone at 303-825-2747 or on-site at CTC or LC903. For more information, call CTC: 303-360-4700 or LC903: 303-340-7093.

___ **Payment** - Tuition must be paid by the due date. You may sign a promissory note with the business office. For more info: call 303 360-4763.

___ **Attend class!** If you want to change your schedule, complete a Drop-Add form. Note: If you are receiving Financial Aid notify them of any drops to your schedule. It may affect your award! For more info: call 303-360-4713.