

**General Information:**

1. Degree Policies and Procedures are in the Catalog online at [www.CCAurora.edu](http://www.CCAurora.edu).
2. If you plan on transferring to another institution, contact an advisor before registering.
3. You must apply for graduation by mid-semester prior to your final term. See Schedule of Classes for the exact deadline date.

**CERTIFICATE INFORMATION**

This certificate prepares students for entry-level employment in certain occupations or for upgrading or stabilizing employment. In many cases the certificates are offered in the same program as the AAS Degree, offering the student an opportunity to earn a certificate quickly and then continue on for the degree.

**EMPHASIS REQUIREMENTS (25 cr.)**

	ACC 121 Principles of Accounting I	4 cr.
	ACC 122 Principles of Accounting II	4 cr.
	ACC 211 Intermediate Accounting I	4 cr.
	ACC 216 Governmental & Not-for-Profit Accounting	3 cr.
	ACC 232 Auditing	3 cr.
	BUS 217 Business Communication and Report Writing	3 cr.
	CIS 110 Intro to the PC	1 cr.
	CIS 115 Intro to Computer Information Systems	3 cr.

**GOVERNMENTAL EMPHASIS**

**Electives (3 credits)** Select one course from the following:

	ACC 225 Computerized Acct II	3 cr.
	ACC 226 Cost Accounting I	3 cr.
	ACC 227 Cost Accounting II	3 cr.
	BUS 216 Legal Environment of Business	3 cr.
	CIS 155 Complete PC Spreadsheet	3 cr.

**ACCOUNTING CERTIFICATE, GOVERNMENTAL EMPHASIS  
TOTAL CREDITS**

**28 cr.**

**Business Department**

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