

General Information:

1. Degree Policies and Procedures are in the Catalog online at www.CCAurora.edu.
2. For more info on CU-Denver, visit their website at www.cudenver.edu.
3. You must apply for graduation by the beginning of your last semester.

GENERAL EDUCATION REQUIREMENTS (34 cr)

English/Speech – 9 credits

	ENG 121 English Composition I	3 cr.
	ENG 122 English Composition II	3 cr.
	SPE 115 Principles of Speech Comm.* OR SPE125 Interpersonal Communications	3 cr.

*SPE115 is recommended

Mathematics – 3 credits

	MAT 120 Math for Liberal Arts	4 cr.
	MAT 121 College Algebra	4 cr.
	MAT 125 Survey of Calculus	4 cr.
	MAT 135 Intro. to Statistics	3 cr.
	MAT 201 Calculus I	5 cr.
	MAT 202 Calculus II	5 cr.

Science–4 credits

	AST 101/102 Astronomy I/II	4/4 cr.
	BIO 105 Science of Biology	4 cr.
	BIO 111/112 General College Bio. I/II	5/5 cr.
	CHE 101/102 Intro to Chemistry I/II	5/5 cr.
	CHE 111/112 Gen. College Chem. I/II	5/5 cr.
	GEY 111 Physical Geology	4 cr.
	GEY 121 Historical Geology	4 cr.
	PHY 105 Conceptual Physics	4 cr.
	PHY 111/112 Phys: Algebra Based I/II	5/5 cr.
	PHY 211/212 Phys: Calculus Based I/II	5/5 cr.

Social Sciences – 9 credits from two different disciplines; one course must be HIS.

	ANT 101 Cultural Anthropology	3 cr.
	ANT 111 Physical Anthropology	3 cr.
	ECO 201 Prin. Of Macroeconomics	3 cr.
	ECO 202 Prin. Of Microeconomics	3 cr.
	GEO 105 World Regional Geography	3 cr.
	HIS 101/102 Western Civilization I/II	3/3 cr.
	HIS 201/202 U.S. History I/II	3/3 cr.
	POS 105 Intro to Political Science	3 cr.
	POS 111 American National Gov.	3 cr.
	PSY 101/102 General Psychology I/II	3 cr.
	SOC 101/102 Intro to Sociology I/II	3 cr.

Humanities – 9 credits from two different disciplines

	ART 110 Art Appreciation	3 cr.
	ART 111/112 Art History I/II	3/3 cr.
	HUM 121/122/123 Humanities I/II/III	3/3/3 cr.
	LIT 115 Intro to Literature	3 cr.
	LIT 201/202 Masterpieces of Lit. I/II	3/3 cr.
	MUS 120 Music Appreciation	3 cr.

**ASSOCIATE OF GENERAL STUDIES–Articulated
PARALEGAL 2005-06**

Transfers to: University of Colorado at Denver

Major: Political Science or Sociology

Career Information: Prepares you for a career in: law, government, and business.

Transfer careers: Pre-law, Political Science,* Sociology,* Management.

*The Paralegal coursework will transfer as a maximum of 30 credit hours for the Political Science major and 26 hours for the Sociology major.

Humanities Continued			
		MUS 121/122 Intro to Music Hist. I/II	3/3 cr.
		PHI 111 Intro to Philosophy	3 cr.
		PHI 112 Ethics	3 cr.
		PHI 113 Logic	3 cr.
		THE 105 Intro to Theatre Arts	3 cr.
		THE 211/212 Devel. of Theatre I/II	3/3 cr.

Paralegal Required Courses – 21 credits:

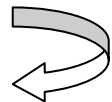
		PAR 115 Introduction to Law	3 cr.
		PAR 116 Torts OR PAR 205 Criminal Law	3 cr.
		PAR 118 Contracts	3 cr.
		PAR 201 Civil Litigation	3 cr.
		PAR 211 Legal Research	3 cr.
		PAR 212 Legal Writing	3 cr.
		PAR280 Internship OR PAR285 Directed Study	3 cr.

Paralegal Electives – 9 credits. Select three courses from the following:

		MED 101 Intro to Mediation	3 cr.
		PAR 116* Torts	3 cr.
		PAR 117 Family Law	3 cr.
		PAR 125 Property Law	3 cr.
		PAR 205* Criminal Law	3 cr.
		PAR 206 Business Organizations	3 cr.
		PAR 207 Current Issues in Law	3 cr.
		PAR 208 Probate and Estates	3 cr.
		PAR 209 Constitutional Law	3 cr.
		PAR 216 Employment Law	3 cr.

*course may be applied to required course requirements, or to electives, but not both

_____ Total General Education - 34 credits
 _____ Total Paralegal Requirements - 21 credits
 _____ Total Paralegal Electives - 9 credits
 _____ Total Required- 64 credits



You must apply for graduation at www.ccaurora.edu or at Admissions by the beginning of your final semester.

Last Updated: December 5, 2005

ASSESSMENT REQUIREMENTS

Basic Skills courses may be required based on assessment scores. It is the student's responsibility to take these course requirements within the first 30 credits at CCA. Each course is 3 credits except where indicated.

Tested Out/ Completed	Semester	ACT Score	Accuplacer	Course
English				
		15	20-49	ENG030
		16	50-69	ENG060
		17	70-94	ENG090
Reading				
		14	25-39	REA030 (2 cr)
		15	40-61	REA060
		16	62-79	REA090
Math				
		15	25-56 AR	MAT030 (2 cr)
		16	57+ AR and 0-44 EA	MAT060
		17	45-60 EA	MAT090 (4 cr)
		18	61-84 EA	MAT106 (4 cr)
Study Skills/Orientation				
	Academic Achievement Strategies			AAA090
	New Student Orientation			AAA175
	Career Development			PSY110

SCHEDULING SUGGESTIONS

1. Register for your assessment or ACT placement recommended classes the first semester.
2. Take English classes early in your program. They'll help you with all of your other classes!
3. See your advisor about balancing your workload with credit load.
4. If you want to graduate in two years, take a minimum of fifteen college-level credits per semester.
5. Transfer and financial aid students should consult an advisor before registering.

ONLINE AND HYBRID CLASSES

Many of the classes in this degree can be taken **online** or **hybrid** (an online class with optional in-classroom instruction). Symbols in the semester schedule indicate which classes are offered in either format.

Online/Hybrid Course Information:

<http://www.CCAurora.edu/infosheets>

IMPORTANT PHONE NUMBERS:

Admissions & Registration	303 360-4713
Financial Aid	303 360-4709
Advising	303 360-4797
Learning Resource Center	303 360-4736
Business Office	303 360-4763
Bookstore	303 360-4774
Lowry Campus One-Stop	303 340-7093

Our Website Has The Following Information:

- College Catalog and Semester Schedule
- Online Registration and Online Courses
- Financial Aid, Advising, and much more.

STUDENT CHECKLIST

___ **Application** – Apply in person or online at www.CCAurora.edu. Call for more info: 303-360-4700.

___ **Financial Aid** – To apply for grants, loans, scholarships, fill out a FAFSA form available in the Financial Aid Office or online at www.fafsa.ed.gov. Call for more info: 303-360-4709.

___ **Assessment** – All new students must be assessed. Student may be exempt if they provide documentation of appropriate ACT/SAT scores taken within the last 5 years, completion of college-level English and math courses with a grade of 'C' or higher, or completion of an Associate of Arts or Science degree or higher. Students pursuing a computer or real estate certificate or certificates of recognition may be waived from assessment.

___ **Advising** – Contact an academic advisor to discuss goals and degree program requirements. Call for more info: CTC: 303-360-4797 or LC903: 303-340-7093.

___ **PIN** – Select a personal identification number to access your student records at the Advising Center or Admissions and Records. Call for more info: CTC: 303-360-4797 or LC903: 303-340-7093.

___ **Registration** – Once you have selected your classes and have your PIN, register online at www.CCAurora.edu, by phone at 303-825-2747 or on-site at CTC or LC903. For more info: call CTC: 303-360-4700 or LC903: 303-340-7093.

___ **Payment** - Tuition must be paid by the due date. You may sign a promissory note with the business office. For more info: call 303 360-4763.

___ **Attend class!** If you want to change your schedule, complete a Drop-Add form. Note: If you are receiving Financial Aid notify them of any drops to your schedule. It may affect your award! For more info: call 303-360-4713.

Academic Standards of Progress

CCA defines satisfactory academic progress as maintaining a 2.0 cumulative grade point average (GPA) or higher. In order to remain in good standing at CCA, students must maintain at least a 2.0 cumulative GPA. Students who have less than a 2.0 cumulative GPA will be placed on probation or suspension status. For more information, consult the catalog at www.ccaurora.edu or talk to an advisor.

Important Paralegal Program Information

A paralegal is a person, qualified by education, training or work experience, who is employed or retained by a lawyer, law office, corporation, governmental agency or other entity and who performs specifically delegated substantive legal work for which a lawyer is responsible. Paralegals are not authorized to practice law in any way, as the practice of law is restricted to persons who are licensed by this or any other state. Any act that requires a legal license to perform, unless otherwise authorized by applicable court rules, constitutes unauthorized practice of law.

This program combines an understanding of legal principles, legal analysis and ethical considerations with practical applications. Courses lead to an American Bar Association (ABA) approved Paralegal certificate. Students must complete the emphasis requirements and degree requirements, including ENG 121. All Paralegal students must consult with an academic advisor.

This degree program is designed to transfer to the University of Colorado at Denver, Political Science and Sociology majors only. The paralegal course work will transfer as a maximum of 30 credits toward a Political Science major or 26 credits toward a Sociology major. Students wishing to continue in a baccalaureate degree program after completing their associate degree should contact an academic advisor at the University of Colorado at Denver.