

The Instructional Resource Center Your Gateway to Research



A Guide for Faculty

The Instructional Resource Center (IRC) is located in the Student Centre Building, Second Floor.

Here you can find:

- **Circulating Books**
- **Reference Books**
- **Videos**
- **Newspapers, Magazines, and Journals**
- **Online Resources (including Ebooks)**
- **Aurora Public Library Resources**
- **Interlibrary Loan Services**
- **Reference Assistance**
- **Lowry Campus Service Assistance**

Contact Information

Library Director

Address: Community College of Aurora
Instructional Resource Center
16000 East CentreTech Parkway
Aurora CO 80011-9036

Phone: 303-360-4740

Website: <http://www.ccaurora.edu/ircguide>

Email: library@ccaaurora.edu

Hours:

Monday – Thursday, 7:30 AM – 8:00 PM

Friday, 7:30 AM – 5:00 PM

Saturday, 9:00 AM – 1:00 PM

Circulating Books.

The IRC houses approximately 3000 circulating books for CCA faculty, staff, and students. The rest of CCA's circulating books are shelved at the Aurora Public Central Library located near Chambers and Alameda. The Aurora Public Library catalog lists all CCA and APL books (<http://auroralibrary.org>).

Reference Books.

The IRC contains several hundred reference books that can be used in the IRC or can be checked out for 14 days by faculty and staff. The APL Central Library has many more non-circulating reference books. Reference books in the IRC and in the APL Central Library are in the APL catalog (<http://auroralibrary.org>).

Videos and other Audiovisual Resources.

The IRC has over 2,500 videos and some audiocassettes and other A/V materials on a wide variety of subjects. These can be checked out in the IRC for two weeks by faculty and staff. All CCA A/V resources are listed in the APL catalog (<http://auroralibrary.org>).

See listings of CCA videos, some by course area, online at <http://www.ccaurora.edu/ircguide/videos/>

Newspapers, Magazines, and Journals.

The IRC subscribes to over 150 newspapers, magazines, and journals in print. A list of IRC print periodicals is posted at (<http://www.ccaurora.edu/ircguide/articles/period.htm>).

Periodicals may be checked out in the IRC for 3 weeks by faculty, staff, and students. Most Aurora Public Library magazines may be checked out for 3 weeks. However, newspapers at APL do not circulate.

Online Services

The Online Services Guide (<http://www.ccaurora.edu/ircguide>) provides links to many research resources, including Article Databases, Online Reference Resources, Libraries & Collections (including electronic books), Citing Web Resources, Searching the Web, and Subject Guides.

The Aurora Public Library (APL) offers additional resources which can be accessed using an APL card by going to <http://auroralibrary.org>. All CCA students, staff, and instructors are eligible to receive an APL card. You may obtain one in the IRC.

Community College of Aurora Online Research Databases:

The Instructional Resource Center subscribes to several online databases that provide peer-reviewed journal articles; general interest magazine articles; online encyclopedias; and dictionaries.

Online resources can be accessed directly from the Centretech and Lowry campuses by going to the Find Articles page:

<http://www.ccaurora.edu/students/library/findanarticle.shtml>

CCA students, faculty and staff may access these resources from home by going to a password protected page

<http://www.ccaurora.edu/ccapwd>).

The current password is available in the Instructional Resource Center.

Community College of Aurora online databases useful for Faculty/Staff include:

- **AccessScience.** Includes McGraw-Hill Encyclopedia of Science & Technology, Dictionary of Scientific and Technical Terms, science biographies, and more.
- **EBSCOHost.** Full text articles from over 8,000 scholarly journals, magazines, and newspapers. Contains several databases including Academic Search Premier, Business Source Premier, Professional Development Collection for Educators, Health Source for Consumers, and Newspaper Source.
- **ELibrary.** Millions of articles from newspapers, magazines, journals, books, radio/TV transcripts and other sources.

- **CQ Researcher & CQ Weekly.** Researcher weekly issues offers in-depth, non-biased coverage of a controversial political and social issue. CQ Weekly issue presents reporting and analysis on controversial issues.
- **FirstSearch.** A collection of 10 databases including WorldCat with records for over 57 million items held in libraries and several article indexes.
- **Gale Virtual Reference Library.** Online encyclopedias in the areas of anthropology, management, education, world history, American law, child development, psychology, human development, and crime & justice.
- **GaleNet Literary Databases.** Contemporary Authors with bio-bibliographic information on over 120,000 authors, and Contemporary Literary Criticism Select with critical essays on about 900 authors.
- **NetLibrary Ebooks.** This online collection of 10,700 ebooks is accessible from the CentreTech or Lowry campuses. Create your own username and password to access them from off campus.
- **Oxford English Dictionary.** A guide to the evolution of the English language, including the meaning, history and pronunciation of over half a million words, both past and present.
- **Oxford Reference Online.** A collection of over 200 reference books – dictionaries, companions, and encyclopedias – in a wide variety of subject areas from Oxford Publishing, a leading provider of reference materials.
- **Sanborn Maps.** Street maps of various Colorado cities and towns over time. Excellent resource for Colorado history students.

Aurora Public Library Online Research Databases:

The Aurora Public Library (APL) also has many online resources useful for CCA faculty and staff. These online resources can be accessed with a valid Aurora Public Library card.

All CCA students and instructors are eligible to obtain an Aurora Public Library card by presenting a current CCA registration receipt or CCA pay stub together with a Colorado Driver's License or ID at any APL library or by completing a form available in the IRC.

The APL card allows access to the following APL online databases.

- **EBSCOHost.** Full text articles from over 8,000 scholarly journals, magazines, and newspapers. Contains several databases including Academic Search Premier, Business Source Premier, Professional Development Collection for Educators, Health Source for Consumers, and Newspaper Source.

- **ELibrary.** Millions of articles from newspapers, magazines, journals, books, radio/TV transcripts and other sources.
- **Colorado Newspaper Index (UMI).** Full text and abstracted articles from the Denver Post and Rocky Mountain News as well as other Colorado newspapers.
- **CQ Researcher & CQ Weekly.** Researcher weekly issues offers in-depth, non-biased coverage of a controversial political and social issue. CQ Weekly issue presents reporting and analysis on controversial issues.
- **FirstSearch.** A collection of 10 databases including WorldCat with records for over 57 million items held in libraries and several article indexes.
- **NetLibrary Ebooks.** This online collection of 10,700 ebooks is accessible from the CentreTech or Lowry campuses. Create your own username and password to access them from off campus.
- **Health and Wellness Resource Center.** A database of abstracted and full text articles covering issues such as fitness, pregnancy, public health, nutrition, diseases and alternative medicine.
- **Facts On File.** Learn about events, people and issues in the news, complete with maps and photos with access to archives from 1940 to the present. Includes pro- and con- arguments on many current topics.
- **NetLibrary.** A collection of 7,400 electronic books that can be read online and 1,600 electronic audiobooks that can be downloaded and listened to.
- **Stat-USA.** National and international economic news and statistics from the U.S. Department of Commerce. Updated daily, sometimes hourly.
- **Topicsearch.** This current events database allows researchers to explore social, political & economic issues, scientific discoveries and other popular topics discussed in today's classrooms. TOPICsearch contains full text for over 139,800 articles from more than 4,800 diverse sources.

Prospector

If you cannot locate a book you need in the Aurora Public Library catalog, try the Prospector catalog that lists the holdings of all major Colorado academic and public libraries (<http://prospector.coalliance.org>).

Most items listed in Prospector are available by request using an APL card (request may take several days, and can be picked up at an APL branch of your choice, or at CCA).

Prospector items generally take 7-10 days to arrive.

Interlibrary Loan.

Anyone holding an APL library card can request items from other libraries at any APL facility or by completing a form available in the IRC. ILL items can take 2-3 weeks to arrive, so plan ahead.

Ebooks.

The IRC and APL each have a collection of ebooks (electronic books) from NetLibrary. Together, these collections offer over 18,000 ebooks that can be read online. For information on accessing, reading, and checking out ebooks, and setting up CCA and APL NetLibrary ebook accounts see the Ebooks page.

(<http://www.ccaurora.edu/ircguide/ebooks>).

Research Orientations for your students

If you require your students to conduct research for papers or projects, you are encouraged to arrange an in-class orientation to help them become familiar with the online databases and other resources discussed in this guide.

An orientation can be tailored to the specific needs for your course.

Either call (303-360-4740) or email (jay.devaughn@ccaaurora.edu) the IRC or fill out a [Faculty Request for Library Services](#) form.

Please give one week's notice to arrange an orientation, and tell us how many students to expect.

Reference Assistance. IRC library staff is available during most hours the IRC is open to help students find needed information. When IRC staff is not available, Learning Resource Center (LRC) staff can assist with many library related questions. If you need assistance at other times, contact the Aurora Central Library Reference at 303.739.6630, or visit their website for access to the online reference service called "Ask Colorado". This service is available online 24 hours a day, every day.

Lowry Campus Services.

CCA students and faculty whose classes are held at the Lowry Campus have access to all regular IRC and APL services. All IRC online subscriptions are available directly on the Lowry campus from the Online Services Guide (<http://www.ccaurora.edu/ircguide>). Books and A/V materials from the IRC and Aurora Public Library can be sent to the Lowry Student Services office for pickup by special arrangement.

The closest library with extended hours is the Schlessman Family Branch of the Denver Public Library located at 1st and Quebec. The Schlessman branch is also more convenient for anyone who uses public transportation from the Lowry campus, since it is easily accessed by RTD bus route 6.

Denver Public services are not limited to Denver residents; anyone can obtain a DPL library card by presenting proof of address and a picture ID at any DPL facility. With a valid DPL card, books from any DPL branch can be requested for pickup at the Schlessman Family Branch.

Reference Assistance. IRC library staff is available during most hours the IRC is open to help students find needed information. When IRC staff is not available, Learning Resource Center (LRC) staff can assist with many library related questions. If you need assistance at other time, contact the Aurora Central Library Reference at 303.739.6630, or visit their website for access to the online reference service called "Ask Colorado". This service is available online 24 hours a day, every day.