

# **The Instructional Resource Center Your Gateway to Research**



**A Guide for Students**

The Instructional Resource Center (IRC) is located in the Student Centre Building, Second Floor.

Here you can find:

- **Circulating Books**
- **Reference Books**
- **Videos**
- **Newspapers, Magazines, and Journals**
- **Online Resources (including Ebooks)**
- **Aurora Public Library Resources**
- **Interlibrary Loan**
- **Reference Assistance**
- **Lowry Campus Service Assistance**

## **Contact Information**

Library Director

Address: Community College of Aurora  
Instructional Resource Center  
16000 East CentreTech Parkway  
Aurora CO 80011-9036

Phone: 303-360-4740

Website: <http://www.ccaurora.edu/ircguide>

Email: [library@ccaaurora.edu](mailto:library@ccaaurora.edu)

### **Hours:**

Monday – Thursday, 7:30 AM – 8:00 PM

Friday, 7:30 AM – 5:00 PM

Saturday, 9:00 AM – 1:00 PM

### **Circulating Books.**

The IRC houses approximately 3,000 that can be checked out by CCA students for three weeks. Many CCA circulating books, however, are also shelved at the Aurora Public Central Library located near Chambers and Alameda. Books in the IRC and in the APL Central Library are listed in the APL catalog (<http://auroralibrary.org>).

### **Reference Books.**

The IRC contains several hundred non-circulating reference books that can be used in the IRC; if needed, portions may be copied for research. Reference books are encyclopedias, dictionaries, guides, and similar sources of brief, concise information. The APL Central Library has many more reference books. Reference books in the IRC and in the APL Central Library are listed in the APL catalog (<http://auroralibrary.org>).

### **Videos and other A/V.**

The IRC has over 2,500 videos and some audiocassettes and other A/V materials on a wide variety of subjects that can be used by students in the IRC, but cannot be checked out by students. All IRC A/V resources are listed in the APL catalog (<http://auroralibrary.org>).

### **Newspapers, Magazines, and Journals.**

The IRC subscribes to over 150 newspapers, magazines, and journals in print. Indexing for many IRC newspapers, magazines, and journals can be found in online article databases. A list of IRC print periodicals is posted at <http://www.ccaurora.edu/ircguide/articles/period.htm>.

### **Online Resources.**

The Online Services Guide (<http://www.ccaurora.edu/ircguide>) provides links to many research resources, including Article Databases, Online Reference Resources, Libraries & Collections (including electronic books), Citing Web Resources, Searching the Web, and Subject Guides. Aurora Public Library (APL) offers additional resources which can be accessed using an APL card by going to <http://auroralibrary.org>. All CCA students and instructors are eligible to receive an APL card. (See Aurora Public Library Resources, below.)

## **CCA Online Subscription Resources:**

The IRC subscribes to several online services that provide articles, encyclopedias, dictionaries and other resources. Online subscriptions can be accessed directly from the CentreTech and Lowry campuses by going to the Online Services Guide (<http://www.ccaurora.edu/ircguide>). CCA students, faculty and staff may access these resources from home by going to a password protected page (<http://www.ccaurora.edu/ccapwd>). The current password is available in the IRC.

- **AccessScience.** Includes McGraw-Hill Encyclopedia of Science & Technology, Dictionary of Scientific and Technical Terms, science biographies, and more.
- **EBSCOHost.** Full text articles from over 8,000 scholarly journals, magazines, and newspapers. Contains several databases including Academic Search Premier, Business Source Premier, Professional Development Collection for Educators, Health Source for Consumers, Newspaper Source.
- **ELibrary.** Millions of articles from newspapers, magazines, journals, books, radio/TV transcripts and other sources.
- **CQ Researcher & CQ Weekly.** Researcher weekly issues offers in-depth, non-biased coverage of a controversial political and social issue. CQ Weekly issue presents reporting and analysis on controversial issues.
- **Encyclopaedia Britannica Online.** The entire updated contents of the 32-volume print version, plus selected web sites and dictionary.
- **Gale Virtual Reference Library.** Online encyclopedias in the areas of anthropology, management, education, world history, American law, child development, psychology, human development, and crime & justice.

- **GaleNet Literary Databases.** Contemporary Authors with biobibliographic information on over 120,000 authors, and Contemporary Literary Criticism Select with critical essays on about 900 authors.
- **NetLibrary Ebooks.** This online collection of 10,700 ebooks is accessible from the CentreTech or Lowry campuses. Create your own username and password to access them from off campus.
- **Oxford Reference Online.** A collection of over 150 reference books – dictionaries, companions, and encyclopedias – in a wide variety of subject areas from Oxford Publishing, a leading provider of reference materials.
- **Sanborn Maps.** Street maps of various Colorado cities and towns over time. Excellent resource for Colorado history students.

### **Aurora Public Library Resources.**

Aurora Public Library (APL) also has many resources for CCA students. All CCA students and instructors are eligible to obtain an APL card by presenting a current CCA registration receipt or CCA pay stub together with a Colorado Driver's License or ID at any APL library or by completing a form available in the IRC. The APL card allows check out of circulating APL materials and access to APL online databases.

- **AccessScience.** Includes McGraw-Hill Encyclopedia of Science & Technology, Dictionary of Scientific and Technical Terms, science biographies, and more.
- **EBSCOHost.** Full text articles from over 8,000 scholarly journals, magazines, and newspapers. Contains several databases including Academic Search Premier, Business Source Premier, Professional Development Collection for Educators, Health Source for Consumers, and Newspaper Source.
- **ELibrary.** Millions of articles from newspapers, magazines, journals, books, radio/TV transcripts and other sources.

- **CQ Researcher & CQ Weekly.** Researcher weekly issues offers in-depth, non-biased coverage of a controversial political and social issue. CQ Weekly issue presents reporting and analysis on controversial issues.
- **FirstSearch.** A collection of 10 databases including WorldCat with records for over 57 million items held in libraries and several article indexes.
- **Gale Virtual Reference Library.** Online encyclopedias in the areas of anthropology, management, education, world history, American law, child development, psychology, human development, and crime & justice.
- **GaleNet Literary Databases.** Contemporary Authors with biobibliographic information on over 120,000 authors, and Contemporary Literary Criticism Select with critical essays on about 900 authors.
- **NetLibrary Ebooks.** This online collection of 10,700 ebooks is accessible from the CentreTech or Lowry campuses. Create your own username and password to access them from off campus.
- **Oxford English Dictionary.** A guide to the evolution of the English language, including the meaning, history and pronunciation of over half a million words, both past and present.
- **Oxford Reference Online.** A collection of over 200 reference books – dictionaries, companions, and encyclopedias – in a wide variety of subject areas from Oxford Publishing, a leading provider of reference materials.
- **Sanborn Maps.** Street maps of various Colorado cities and towns over time. Excellent resource for Colorado history students.

### **Other Libraries.**

If you cannot locate a book you need in the Aurora Public Library catalog, try the Prospector catalog that lists the holdings of many major Colorado academic and public libraries (<http://prospector.coalliance.org>). Most items listed in Prospector are available by request using an APL card (request may take several days, and can be picked up at an APL branch of your choice).

### **Interlibrary Loan.**

CCA students holding an APL library card can request items from other libraries at any APL facility or by completing a form available in the IRC. ILL items can take one or two weeks to arrive, so plan ahead.

### **Ebooks.**

The IRC and APL each have a collection of ebooks (electronic books) from NetLibrary. Together, these collections offer over 18,000 ebooks that can be read online. For information on accessing, reading, and checking out ebooks, and setting up CCA and APL NetLibrary ebook accounts see the Ebooks page.

(<http://www.ccaurora.edu/ircguide/ebooks>).

**Reference Assistance.** IRC library staff is available during most hours the IRC is open to help students find needed information. When IRC staff is not available, Learning Resource Center (LRC) staff can assist with many library related questions. If you need assistance at other time, contact the Aurora Central Library Reference at 303.739.6630, or visit their website for access to the online reference service called “Ask Colorado”. This service is available online 24 hours a day, every day.

### **Lowry Campus Services.**

CCA students and faculty whose classes are held at the Lowry Campus have access to all regular IRC and APL services. All IRC online subscriptions are available directly on the Lowry campus from the Online Services Guide (<http://www.ccaurora.edu/ircguide>). Books and A/V materials from the IRC and Aurora Public Library can be sent to the Lowry Student Services office for pickup by special arrangement.

The closest public library to Lowry with extended hours is the Schlessman Family Branch of the Denver Public Library located at 1<sup>st</sup> and Quebec. The Schlessman branch is also more convenient for anyone who uses public transportation from the Lowry campus, since it is easily accessed by RTD bus route 6.

Denver Public services are not limited to Denver residents; anyone can obtain a DPL library card by presenting proof of address and a picture ID at any DPL facility. With a valid DPL card, books from any DPL branch can be requested for pickup at the Schlessman Family Branch.