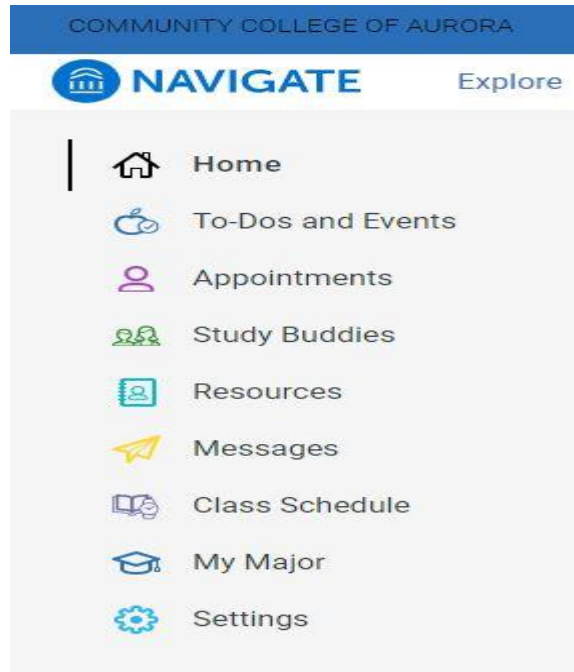


Scheduling an Appointment in Navigate

1. Log in to [Navigate](#)

If at any time you need technical assistance with Navigate, please use the question mark icon in the upper right corner to request “Technical Help.” In the mobile app, “Technical Help” is under “Settings”.

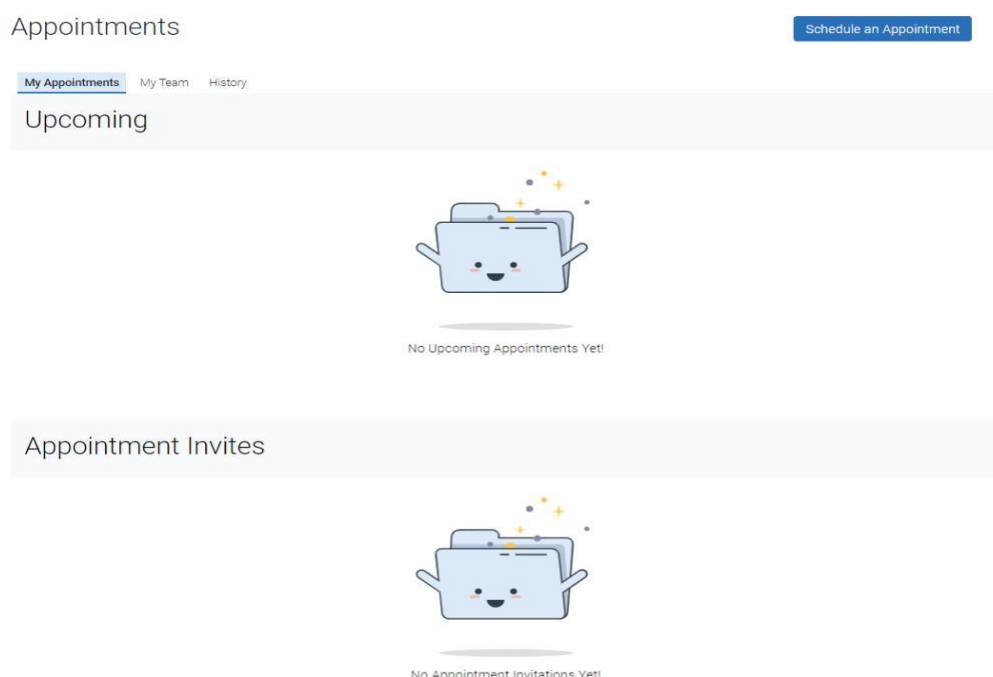
2. Select Appointments



From this screen you will be able to see both upcoming appointments and appointment invitations from staff.

“My Team” will provide a list of staff assigned to you as part of your “success team”.

“History” will show any past appointments.



Scheduling an Appointment in Navigate

- Click “Schedule an Appointment”



- Select the area, service, and date you wish to schedule. Click “Find Available Time”

New Appointment

What can we help you find?

*What type of appointment would you like to schedule?

*Service

Pick a Date ⓘ

Saturday, May 1st 2021

Find Available Time

Other Appointment Options

View Drop-In Times

Meet With Your Success Team

- There are several options under “what type of appointment”. Please note that not all options may be available for appointments. If you do not see a department, please contact the department directly.

What can we help you find?

*What type of appointment would you like to schedule?

× Advising × |

● Advising

* ○ Student Success: TRIO, COSI, LSAMP, NSF

Pick a Date ⓘ

Friday, May 14th 2021

Find Available Time

- Advising – Includes: Academic Advising, Career Advising and Financial Aid
- Student Success – if you a student that is part of TRIO, COSI. LSAMP or NSF schedule an appointment for the service you need.

Scheduling an Appointment in Navigate

6. Select your service:

What can we help you find?

*What type of appointment would you like to schedule?

× Advising ×

*Service

Academic Advising

Academic Advising

Career Advising

Career Counseling

Internship/Job Assistance

Interview Coaching

Resume Development

Financial Aid Advising

Financial Aid Advising

Academic Advising: Academic Advising supports you in planning educational goals, completing degrees, and achieving successful transfer to four-year colleges and universities.

Career Advising: Career services supports needs regarding choosing a guided pathway, designing a career plan, job/internship search, resume writing, and interview preparation.

Financial Aid Advising: dedicated to providing support to students and their families in meeting the costs of a college education. We can support you in filling out a FAFSA.


NOTE:


If you do not get the **Academic Advising** option this could mean you do not have an assigned advisor yet or you are listed under Undeclared for your program of study.
Please email Advising@CCAurora.edu or call (303) 360-4929 to make an appointment


Scheduling an Appointment in Navigate


7. Once you have made your selections, Click “Find Available Time”


What can we help you find?


What type of appointment would you like to schedule? 

Tutoring, Labs, Library & Bookstore 

Service 

Writing Center Appointment 

Pick a Date 

Monday, January 25th 2021 

[Find Available Time](#)

8. Select the time for your appointment. These options will vary depending on availability of service and location

What type of appointment would you like to schedule?

Advising

Service

Academic Advising

Pick a Date 

< May 2021 14 >

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Staff

Search by name 

Location

Search by name 

2 Locations

< Tue, May 25th >

In-Person: Lowry Student Services at West Quad

1:00 - 1:45 PM 3:15 - 4:00 PM

Online Advising

Drop-in Times Available

1:00 - 1:45 PM 1:15 - 2:00 PM 3:00 - 3:45 PM 3:15 - 4:00 PM 3:30 - 4:15 PM 3:45 - 4:30 PM

Don't see anything that works for you?

View Drop-in Times

There may be other locations that support Drop-ins.

Location Options:

In-person CentreTech: means an in person appointment at the CentreTech Location Admin Building

In Person Lowry Student Services mean in person at West Quad Lowry Campus

Online Advising means phone or zoom appointments

Scheduling an Appointment in Navigate

9. Select “Schedule” at the bottom of this screen. This is an example of details for your appointment.

Review Appointment Details and Confirm

What type of appointment would you like to schedule? Advising	Service Academic Advising
Date 05/24/2021	Time 8:30 AM - 9:15 AM
Location In-Person: Lowry Student Services at West Quad	

Would you like to share anything else?

Add your comments here

Email Reminder
Reminder will be sent to pbutter212@student.cccs.edu

Text Message Reminder

Phone Number for Text Reminder

Schedule

Questions:

Email Advising@CCAurora.edu

Call (303) 360-4929 to make an appointment.